



Policies and Procedures Software for Employment Services

A Compliance Management Framework for Employment Services providers.

An enterprise-wide solution that delivers managed process for the development, authorisation and management of documentation throughout your organisations. Can be used for: Policy management, Procedure management, ISO management, Document control, Approval management, Change management and Quality management.

Features include:

- Create and control company procedures manuals and quality documentation
- Manage and track internal audits and action requests
- Store and manage template documents and management Reports
- Designed as a Custom Entity for 'escrm'
- Fully customisable
- Customisable document approval workflow
- Nominate committees or individuals as part of the approval process
- Users can view:
 - ⇒ 'My Personal Reading' &
 - ⇒ 'My Action Requests'
- Easily identify & select individuals or teams required to read any document
- Full audit trail of who has read individual documents
- Empowers staff with a single, mobile point of information entry and access, workflow, and collaboration
- Intuitive to use and integrates seamlessly with Microsoft Outlook
- Customizable reports utilizing Microsoft Reporting Services

As Employment Services providers have the same common challenges as any other active business, ensure you achieve maximum value from your employment services software.

The Policies and Procedures Management module is a secure, scalable, affordable, and user-friendly solution that's part of the 'escrm' Business Management Suite.

To find out more please visit our web site at www.ttsolutions.com.au.

Alternatively email us at info@ttsolutions.com.au or call one of our consultants on 1300 667 577.

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